



**GROUP BLOCK REQUEST FORM**  
**10 OR MORE ROOMS ONLY**

**GROUP CONTACT:**

First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name \_\_\_\_\_  
 Title/Department \_\_\_\_\_ Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 Address 2 \_\_\_\_\_  
 City/State/Province \_\_\_\_\_  
 Postal Code/Country \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_

**HOTEL SELECTION:**

Hotel:	Preference:*	Single	Double	Triple	Quad
Courtyard by Marriott	_____	\$119.00	\$119.00	\$119.00	\$119.00
Days Inn Orlando Convention Center	_____	\$82.00	\$82.00	\$82.00	\$82.00
Embassy Suites	_____	\$125.00	\$135.00	\$135.00	\$135.00
Extended Stay Deluxe	_____	\$119.00	\$119.00	\$119.00	\$119.00
Hampton Inn Orlando	_____	\$115.00	\$115.00	\$115.00	\$115.00
Homewood Suites	_____	\$119.00	\$119.00	\$119.00	\$119.00
Hyatt Place	_____	\$115.00	\$115.00	\$125.00	\$125.00
International Plaza Resort & Spa	_____	\$125.00	\$125.00	\$125.00	\$125.00
Peabody Orlando Hotel	_____	\$150.00	\$150.00	\$150.00	\$150.00
Quality Inn Plaza	_____	\$89.00	\$89.00	\$89.00	\$89.00
Red Roof Inn Convention Center	_____	\$84.00	\$84.00	\$84.00	\$84.00
Renaissance Orlando Resort Seaworld	_____	\$129.00	\$129.00	\$129.00	\$129.00
Residence Inn by Marriott Convention Ctr	_____	\$127.00	\$127.00	N/A	N/A
Rosen Centre Hotel	_____	\$142.00	\$142.00	\$142.00	\$142.00
Rosen Plaza Hotel	_____	\$132.00	\$132.00	\$132.00	\$132.00
Springhill Suites by Marriott Convention Ctr	_____	\$123.00	\$123.00	\$123.00	\$123.00

\*Please number in order of preference (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, etc) above. If requested hotels are unavailable, a reservation will be made at the next available hotel.

**Room Type Requested:**

- Single (1 or 2 people/1 bed)                       Double/Double (2 or more people/2 beds)  
 Smoking     Non-Smoking  
 Check here if you have a disability requiring special services

**REQUEST FOR 10 OR MORE ROOMS**

Use the spaces provided below to indicate the number of rooms and your arrival/departure pattern. Your block curve on the front and back ends will effect hotel placement, so please be accurate and conservative.

FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
7/31	8/1	8/2	8/3	8/4	8/5	8/6	8/7	8/8

\*Your rooming list with official names and arrival/departure dates must be sent to The Housing Connection by June 5, 2009.

\*You will receive a confirmation letter from The Housing Connection with specific room block information and policies

**DEPOSIT INFORMATION**

All reservation requests must be accompanied by a credit card guarantee or check for one nights room and tax.

Housing forms received without a valid guarantee/deposit will not be processed.

- Visa     American Express     Diner's Club  
 Master Card     Discover

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on Credit Card (print) \_\_\_\_\_

Cardholder's Signature\* \_\_\_\_\_

\*I hereby authorize THC or any one of the conference hotels to process a charge to my credit card for each Room Deposit in accordance with the policies and information **OR**

Check made payable to The Housing Connection

**REQUEST FORMS MAY BE FAXED, MAILED OR EMAILED:**

**Mail:**  
 The Housing Connection  
 175 S. West Temple, Suite 140  
 Salt Lake City, UT 84101

**Fax:**  
 801-355-0250

**E-mail:**  
[thc@housingregistration.com](mailto:thc@housingregistration.com)

**TAX, FEES and REQUESTS:**

All rates are per room and are subject to 12.5% tax (subject to change). Special requests cannot be guaranteed, however hotels will do their best to honor all requests. Hotels will assign specific rooms upon check-in, based on availability.

**CANCELLATION POLICY:**

Cancellations after July 9, 2009 and prior to 72 hours before arrival date will be subject to a \$25 cancellation fee. One night's room and tax will be forfeited entirely if cancellation occurs within 72 hours of arrival.